



GENERAL ELECTION  
**POLLING** KIT  
TENDER LIST

## **POLLING KIT PACKAGING**

Polling Kit	02
Cardboard Box for the Polling Kit	03

## **FIRST AID KIT**

First Aid Kit	05
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## **HYGIENE AND SANITATION**

Toilet Paper	07
Garbage Bag	08
Tissue	09
Barrier Tape	10

## **STATIONERY**

Stamp Pad ink	12
Stamp Pad	13
Rubber Bands	14
White Board Maker	15
Permanent Maker	16
Calculator	17
A4 Papers	18
Ball Pen	19
Scissors	20
Thin Cotton String	21
Blu Tack	22
Blank sorting Cards	23
Rubber Thimble	24
Lamp	25
Resealable Bag	26
Cellotape	27
Voter List Stencil	28
Magnifier	29
Binder Clip (Bulldog Clip)	30
Paper Clip	31

## **TUNICS**

Election Officials	33
Presiding Officer	34
Polling Venue Assistant	35
Assistant Presiding Officer	36

## **SIGNAGES**

Polling Station	38
Designated Area	
Queue Here	
No Smoking	
Entrance	
Exit	
Please Ask for Assistance	
Washroom	
Blank	
Do Not Use Electronic Devices	

## IDENTIFICATION CARD

Election Official	40
Presiding Officer	
Polling Venue Assistant	
Assistant Presiding Officer	
ID Pouch & Lanyard	41
Pre-poll Replenish Kit Bag	42

# POLLING KIT

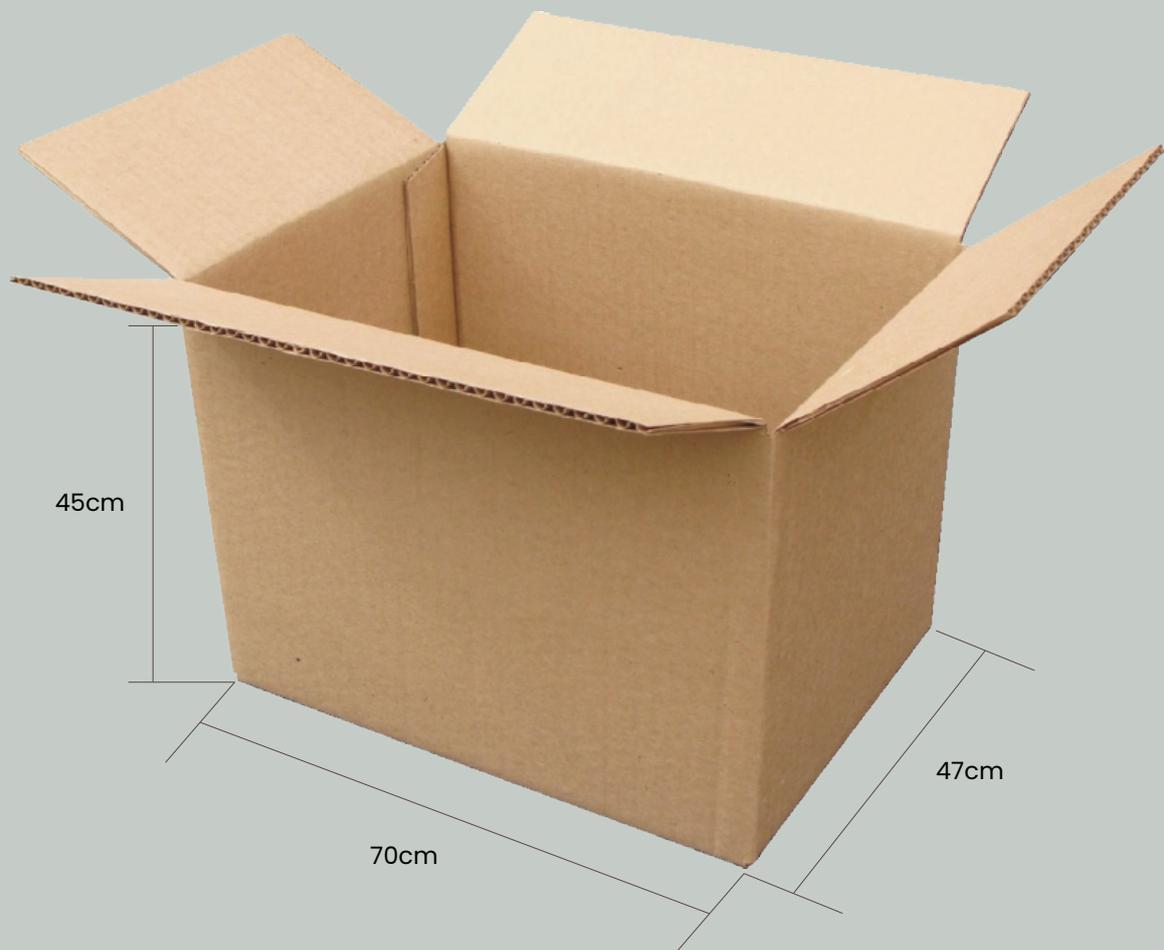
# Polling Kit



## DESCRIPTION

It must have a self-locking Lid and be waterproof. In addition, it should be SWL 15 to 20kg, 35cm in height, 37cm in width, 60cm in length (container lid), and 55cm in base length. Carton package for polling kit, 45cm in height, 47cm in width, 70cm in length.

# Cardboard Box for the Polling Kit



## **DESCRIPTION**

High-quality clear plastic packaging bag designed to safely store and protect contents of polling kit. The transparent material allows easy identification of items while providing reliable protection against dust, dirt, and light moisture.

# FIRST

## AID KIT

# First Aid Kit



## DESCRIPTION

The bag must be compact, sturdy, and woven which shall be crafted from high-quality, tear-resistant material, lightweight and portable. The bag features shall include a secure zip closure, reinforced handle, and multiple inner compartments for storage, and the exterior shall be marked with a universal first aid symbol. The bag shall have the following contents:

- i. Adhesive Bandages (various sizes)
- ii. Sterile Gauze Pads
- iii. Adhesive Tape
- iv. Antiseptic Wipes
- v. Antibiotic Ointment Packets
- vi. Scissors
- vii. Tweezers
- viii. Elastic Bandage
- ix. Disposable Gloves
- x. CPR Face Shield or Mask
- xi. Burn Gel or Burn Dressing
- xii. Alcohol Swabs
- xiii. Eye Wash Solution or Eye Pads

# HYGIENE & SANITATION

# Toilet Paper



**DESCRIPTION**

Must be a high-quality toilet paper that contains two soft and durable rolls, each with 220 sheets of ply.

# Garbage Bag



## **DESCRIPTION**

It must be strong, tear-resistant plastic, biodegradable environment-friendly, and able to hold both lightweight and heavy waste without leaking or breaking. Shall be packs of 5 with the garbage bag size 24 inches x 36 inches

# Tissue Paper



## **DESCRIPTION**

Shall be made from high-quality, disposable tissue paper and must be lightweight, skin-friendly, and highly absorbent. It must contain 1000 soft sheets per ply, with 2 plies per plastic packaging.

# Barrier Tape



## **DESCRIPTION**

The tape must be 3 inch wide x 300 meters long. It must be high tensile strength non-toxic (lead free), non-flammable and UV resistant ink.

# STATIONERY

# Stamp Pad Ink



## **DESCRIPTION**

The ink should be quick-drying, non-toxic, and fade-resistant. It must be 30ml Ink, colour blue endorsing ink, resealable bottle, plastic bottle, anti-leak leads and expires in February 2028.

# Stamp Pad



## DESCRIPTION

The size of the stamp pad must be 12 x 8 cm. It should prevent ink from drying out when it's closed.

# Rubber Bands



## **DESCRIPTION**

Must be of high quality, flexible, not snapping and return to their original shape after use.

# Whiteboard Marker



**COLOR**



## **DESCRIPTION**

The marker must have a flat rectangular chisel tip with a bold 1.7mm line width. It should be an exceptionally fast-drying, UV-resistant, weather-resistant, non-toxic, and durable plastic barrel, along with an airtight cap featuring a clip.

# Permanent Marker



## COLORS



## DESCRIPTION

The marker must have a flat rectangular chisel tip with a bold 1.7mm line width. It should be an exceptionally fast-drying, UV-resistant, weather-resistant, non-toxic, and durable plastic barrel, along with an airtight cap featuring a clip. Also, able to write on plastic surface, metals, glass, rubber etc.

# Calculator



## DESCRIPTION

Must be solar and battery operated with fast and efficient operation. The size of the calculator must be 15 x 12cm with a large, easy-to-read display.

# A4 Papers



## **DESCRIPTION**

The size of the A4 paper must be 210mm x 297mm with 20 in one roll.

# Ball Pens



**COLOR**



**DESCRIPTION**

High-quality retractable ballpoint pen that features not less than 1.0mm tip for smooth, consistent writing, and fast drying ink with no smudging on paper.

# Scissors

Plastic Handle

Plastic Handle

25cm



## **DESCRIPTION**

The size of the scissors must be 25cm in length with a plastic handle. It shall have steel blades with corrosion-resistant.

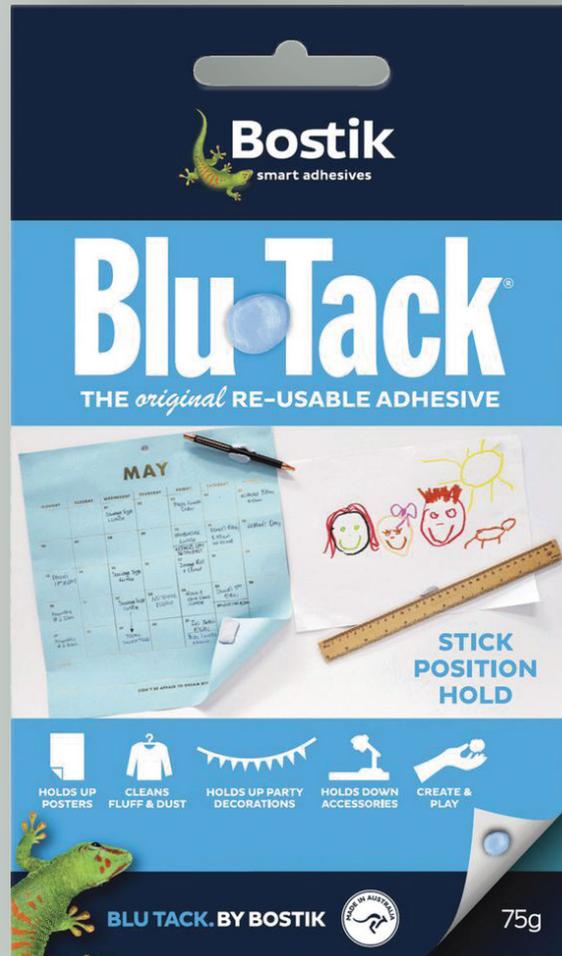
# Thin Cotton String



## **DESCRIPTION**

The string should be 30 meters long with a 3mm diameter. It must be cotton twine, off white in colour, 3-ply twine, UV protected and shall be shrink rap roll. The string must be made from 100% natural cotton fibres, lightweight and biodegradable.

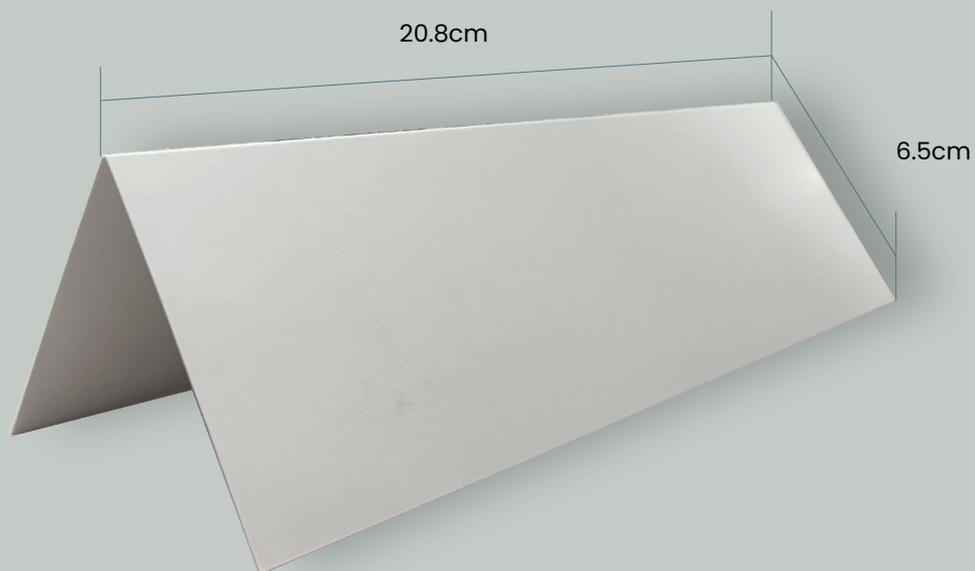
# Blu Tack



## DESCRIPTION

Must be versatile, reusable, adhesive putty designed for temporarily securing lightweight items on a variety of surfaces without damaging walls or leaving sticky residue. Expiry date: 2028

# Blank Sorting Cards



## **DESCRIPTION**

The cards must be in "A" frame format, with 20.8cm in length and 6.5cm in width.

# Rubber Thimble



## **DESCRIPTION**

The thimble must be anti-skid grip, powder free, one size fits all, latex and 40mm.

# Lamp



## **DESCRIPTION**

Must be solar and battery operated, having bright lights, and it's cordless. The rechargeable battery and solar must provide long-lasting, energy-efficient illumination without the need for a constant power supply.

# Resealable Bag



## **DESCRIPTION**

The resealable bag must be clear, waterproof, non-perishable with 50 Microns per MoE.

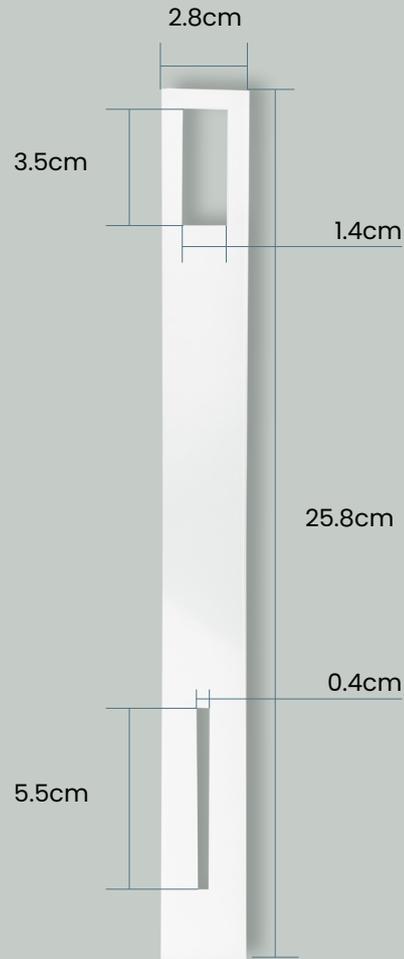
# Cellotape



**DESCRIPTION**

The thickness of the cello tape must be 2 inches with a strong adhesive.

# Voter List Stencil



## **DESCRIPTION**

It should be made from a durable, lightweight material to allow election officials to clearly and uniformly mark names or checkboxes on the voter list. The length of the stencil shall be 25.8cm, and the width must be 2.8cm. The stencil should be clear and see through.

# Magnifier



## **DESCRIPTION**

Material Make - Plastic

# Binder Clip (Bulldog Clip)

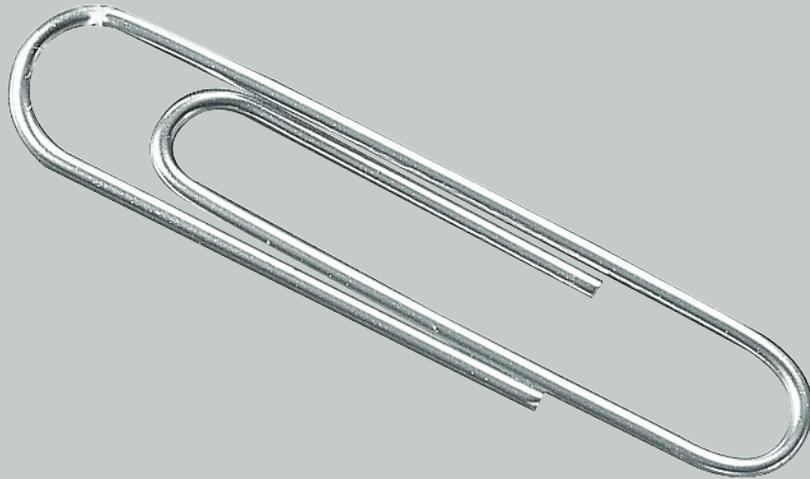


## **DESCRIPTION**

It is a spring-loaded paper fastener with two metal handles and jaws that open when you squeeze the handles and firmly grip papers when released.

**Width: 50 mm and pack of 24.**

# Paper Clip 50mm



## **DESCRIPTION**

It is a jumbo-sized metal or coated wire clip used to temporarily hold multiple sheets of paper together without bending, punching, or stapling.

**50 mm long and pack of 100.**

# TUNICS

# Election Official



Front

Back

**DESCRIPTION**

FEO blue for EO.

# Presiding Officer



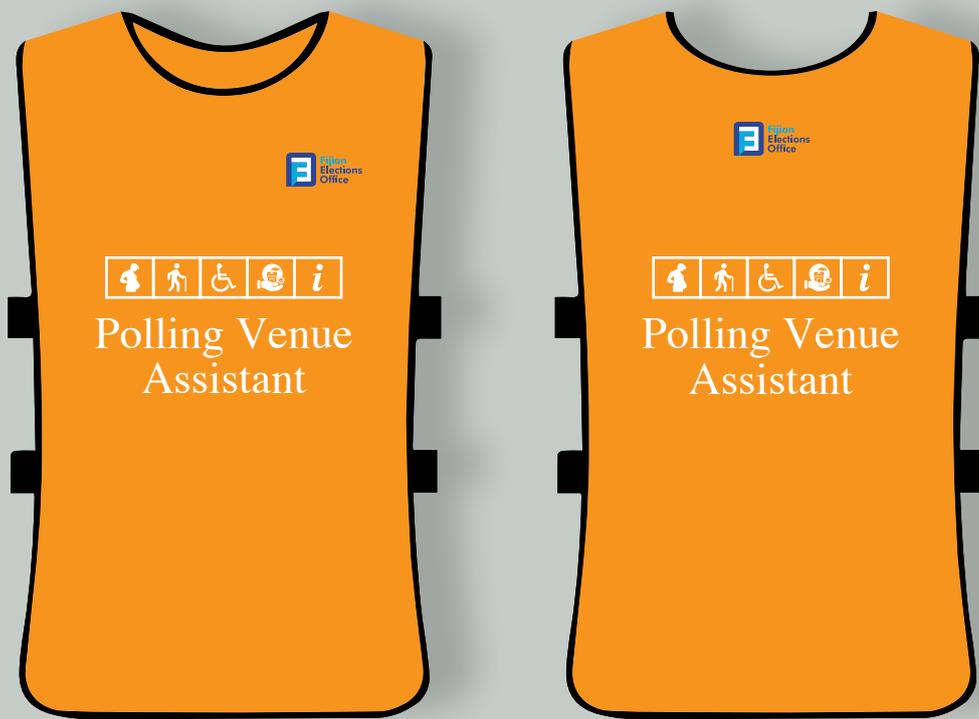
Front

Back

**DESCRIPTION**

Purple for PO.

# Polling Venue Assistant



Front

Back

**DESCRIPTION**

Orange for PVA.

# Assistant Presiding Officer



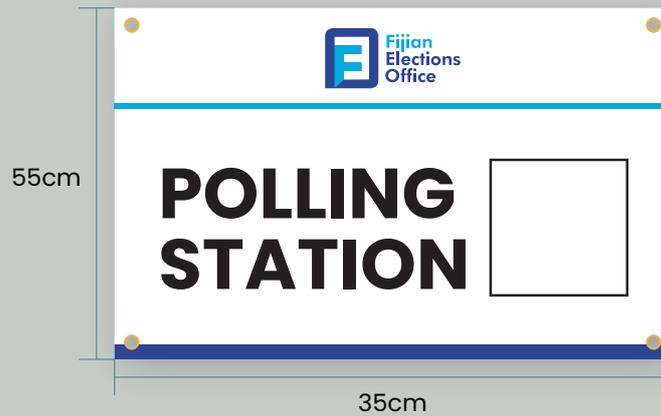
Front

Back

**DESCRIPTION**

Blue for APO.

# S I G N A G E S

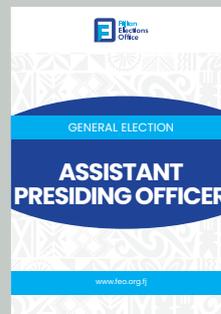
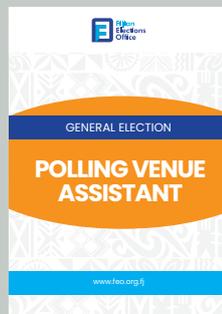
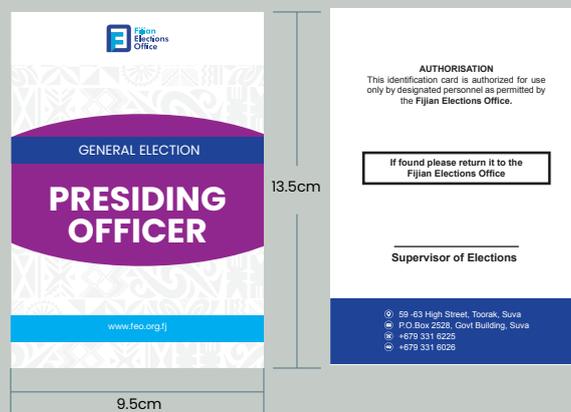


**DESCRIPTION**

The signage must be made from corflute board with 4 metal eyelets and 5mm thickness. The length shall be 55cm with the width of 35cm.

# IDENTIFICATION CARD

# Identification Card



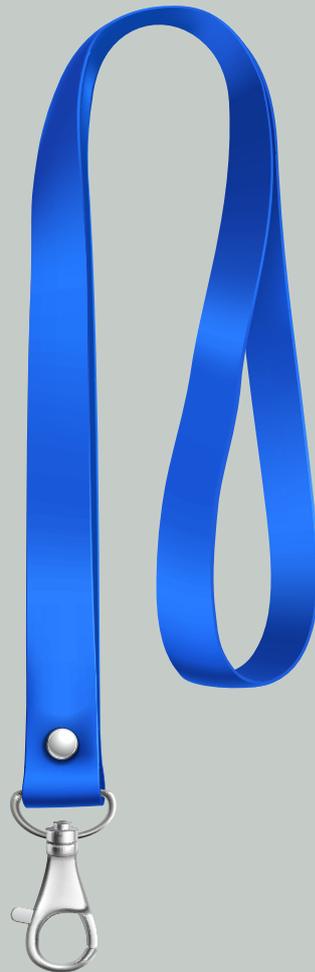
## DESCRIPTION

The board must be semi-gloss with 350gsm. Clear ID pouch will be used for safe guarding of ID cards of Fiji Election Officials.

# ID Pouch & Lanyard



ID Pouch



## **DESCRIPTION**

A blue lanyard is a narrow strap, typically worn around the neck is made from fabric polyester. It comes in shades deep navy and often has a smooth or slightly textured finish. Lanyards commonly include a metal or plastic clip at the end for holding items like ID cards, keys or badges.

# Pre-poll Replenish Kit Bag



## **DESCRIPTION**

Store all replenish materials.

