Returning EO User Guide

Enter the URL jobs.feo.org.fj on a web browser (preferably, Chrome or Mozilla Firefox).



If you have already registered previously, you can directly go to the application instructions

Registration

REGI	STER		
EMAIL		1	1 Turne in view erecil edduces
PASSWORD		2	2.Create a password that will me requirements in the red text belo
Password must contain: 1. Capital Letter 2. Number	3. Special Character 4. Minimum length of 8		3.Re-type the password 4.Accept the privacy policy 5. Click on register
CONFIRM PASSWORD		3	Steller of register
ACCEPT PRIVACY POLICY	4		
REGI	STER	5	

Once registration is successful, check the entered email address to confirm it. If the email is not in the 'Inbox', check the 'Spam' folder.

Click on the link provided in the email to proceed.

Once confirmed. You will be able to login.



Application

Click on 'Returning EOs' under the 'Vacancy' dropdown tab

Fijian Elections Office Vacancy	My Applications	My Profile Contact Us	@gmail.com	Log off
	ncies EOs	New Vacancies		

Click on 'Apply' button to proceed.

E	Fijian Elections Office My Election. My Fije	Vacancy 👻 My Applica	ations My Profile	Contact Us		@gmail.com	Log off
Returni	ing EOs /						
	Retu	urning Election	on Official	Openings	1		
	Code	Description	tion		Action		
	EQ202	2 Election Official who w	fficial who worked in the 2018 election can apply here to be			_	
	an Officia		2 Election	cition can apply here	Apply		

Fill in the shown fields. If you had previously filled in the 'Biodata' section under 'My Profile' tab, some of the fields on this page would get auto filled.

Ensure the Voter card Number and your Name is correct as this information will be verified against the 2018 Election Official workers. If a match is found you will be allowed to proceed to the application page.

	Fijian Elections Office My Election: My Fige	Vacancy 🗸	My Applications	My Profile	Contact Us	;	i@gi	mail.com	Log off
Returning EOs / V	rification								
	Electior	n official	Verificat	ion					
	Voter Card Nu	mber	First Nam	e		Last Name			
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	dd / mm / yyy	У							
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	Phone Contact 2	
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If the information could not be verified, the error above will be shown. Recheck the EVR number and your name. If you still get the same error and you worked in the 2018 election, you may send a query to the HR team on <u>eofficials@feo.org.fj</u>.

If there are no errors and the information is verified, you can proceed with the application.

		-			
Back	Application In	Prog	ress		
TIN Number *	FNPF Number *		Worked on Election Day? *		
			Select ~		
Worked Pre-poll?*	MPaisa Number		MPaisa Name		
Select	v				
Bank Name	Bank Account Number		Bank Account Name		
Polling Venue 1 *	Polling Venue 2 *		Polling Venue 3 *		
Select	~ Select	~	Select ~		
Туре	Details(Picture or PDF)	File	Action		
TIN	TIN letter or card.		Browse No file selected.		
FNPF	FNPF letter/ statement.		Browse No file selected.		
Bank	Statement to confirm account number		Browse No file selected. Browse No file selected.		
Declaration Form	Download Declaration Form				
Political Party Resignation Form	Download Resignation Form		Browse No file selected.		

Notes:

- 1. There is an option to either fill M-Paisa details or bank details (Both can also be filled).
- 2. If you are unable to upload documents using your smart phone, you will need to use a computer.
- 3. The Declaration form needs to be downloaded, filled then uploaded.
- 4. Political Party Resignation form is required if you had previously registered (signed up) as a supporter to a Political Party.
- 5. You can 'Save' the progress of your application and continue later.
- 6. 'Submit' once all the information is entered, if something is missing the system will warn you.

Successful application will display the following view. Also, you can now "Download Acknowledgement Letter". This letter would have been emailed as well.

E	Fijian Elections Office	acancy 👻 🛛 My	y Applications	My Profile	Contact Us		@gmail.com	Log off
			Application	submitted succ	essfully			×
	Back		<u>Applic</u>	cation S	Submitt	ed		
	TIN Number *		FNPF Numb	er*		Worked on Elec	tion Day? *	
	23-16549-3-0		NN654321	3J		Yes	~	
	Worked Pre-poll? *	Worked Pre-poll? *		nber		MPaisa Name		
	No							
	Bank Name	Bank Name		Bank Account Number		Bank Account Name		
	Westpac	Westpac		12345689		Johnny		
	Polling Venue 1 *	Polling Venue 1 *		Polling Venue 2 *		Polling Venue 3 *		
	Waibalavu Community	Waibalavu Community Hall		Yanucalevu Community Hall V		Nasesara Com	munity Hall 🗸	
	Туре	Details(P	icture or PDF)	File		Action		
	TIN	TIN letter	or card.	reso	ourcemenu1.pr	Delete		
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	Bank	Bank Statement number		ount Cos	ting.PNG	Delete		
	Declaration Form	Declaration Form Download		m reso	ourcemenu3.pr	png Delete		
	Political Party Resignation Form	n Download	Resignation Fo	rm		Browse	lo file selected.	
						Download Acknow	ledgement Letter	

For any queries, please email eofficials@feo.org.fj