



## APPLICATION FOR APPROVAL UNDER SECTION 115 OF THE ELECTORAL ACT 2014

**Instructions**

- Use a tick (✓) where appropriate.
- Use **BLOCK LETTERS** to complete the form.
- Use Black or Blue pen **ONLY**.
- Approvals only required following announcement of Election date.

**PART A: DETAILS OF APPLICANT**

Name of Organisation: .....

**Source of Funding:**

Foreign Government     Inter-Governmental     Non-Governmental Organisation     Multilateral Agency

.....  
*(Name of Source)*

Address of the Organisation: .....

Name of Liaison Officer: ..... Designation: .....

Phone Contact of Liaison Officer: .....

Email Address of Liaison Officer: .....

**PART B: ACTIVITY DETAILS**

**The Applicant is organising the following activity:**

Debate     Public Forum     Meeting     Interview  
 Panel Discussion     Publication of Materials     Others \_\_\_\_\_  
(Description)

Please explain briefly details about your activity. *(Use extra sheet if necessary. Attach it to this form.)*

.....  
 .....  
 .....  
 .....

**NOTE: Supporting documents to be attached to this form. (Please refer to instructions)**

Name of Liaison Officer: ..... Signed: ..... Date: .....

**FOR OFFICIAL USE**

**Date of Application:**

**Application Number:**

**Form Completed:**

**Supporting Documents Submitted:**

**Decision Provided:**

## INSTRUCTIONS

### 1. How to Apply

To apply you need to submit the following to us:

- A completed form.
- Supporting document of proposed activity. Please refer to table below:

Detail of Activity	Supporting Documents
<b>Debate</b>	<input type="checkbox"/> Participants resume <input type="checkbox"/> Topic to be debated <input type="checkbox"/> Program
<b>Public Forum/Panel Discussion</b>	<input type="checkbox"/> Speakers resume <input type="checkbox"/> Topic to be discussed <input type="checkbox"/> Program
<b>Meeting</b>	<input type="checkbox"/> Participants resume <input type="checkbox"/> Agenda
<b>Interview</b>	<input type="checkbox"/> Interviewer's resume <input type="checkbox"/> Interviewee's resume <input type="checkbox"/> Interview questions <input type="checkbox"/> Date, Time and Venue of Interview
<b>Publication of Materials</b>	<input type="checkbox"/> Copy of the materials to be published <input type="checkbox"/> Brief summary of publishing the materials

### 2. When to submit

Once the Election Date is announced, you are required to apply to FEO when organising the activity that you have specified in this form.

The form is to be submitted no later than fourteen (14) days before the initial date of the activity that has been specified in this form.

### 3. Where to submit

This form can be submitted to the following:

Email: [csinfo@feo.org.fj](mailto:csinfo@feo.org.fj)

Hand Delivered: St Stephen's Building, Victoria Parade, Suva.

**For any further clarifications please do not hesitate to contact us on 3316225 or email to [csinfo@feo.org.fj](mailto:csinfo@feo.org.fj)**